



प्रधान मुख्या आयकर आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
आंध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana,
१०थ फ्लोर, इनकम टैक्स टावर्स/10TH Floor, Income Tax Towers,
एसी गार्ड्स, हैदराबाद /AC Guards, Hyderabad – 500 004,
Tel. /Fax No. 040 – 23425474/23241427/23240403.

फा. नं. प्र. मु. आ. आ./स्था./19(14)/2020-21
F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक./19.11.2020.
Dated:19.11.2020.

ज्ञापन/MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – **Orientation Course for Sr. Tax Assistants** – working days from 01.12.2020 to 21.12.2020 -
Nomination of candidates – Regarding.

अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त **आन लाइन** कोर्स के लिये 05 कार्य दिवस के लिए 01.12.2020 to 21.12.2020 (**15 कार्य दिवसों**) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held from **01.12.2020 to 21.12.2020 (15 working days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS TEAMS(Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, VISAKHAPATNAM. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day.** The officials whose Email IDs/Mobile Nos are not displayed in the annexure shall contact the officials of MSTU, Visakhapatnam; Sri L. Murali Krishna, ITI (8985971808) and Sri Satyendra Manohar, OS (8985971626) for link and credentials to attend online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

B. Srinivas
19/11/2020

(बी. श्रीनिवास राव)/(B. SRINIVASA RAO)

आयकर उप आयुक्त (मुख्यालय) (प्रशा.)
Dy. Commissioner of Income Tax(H.Qrs)(Admn.)
प्रधान मुख्या आयकर आयुक्त का कार्यालय, हैदराबाद
O/o.the Pr.CCIT,AP&TS,Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned.
3. The ITO (MSTU), Visakhapatnam.

ANNEXURE

NOMINATION OF OFFICIALS FOR ONLINE TRAINING OF "ORIENTATION COURSE FOR SENIOR TAX ASSISTANTS" FOR 15 WORKING DAYS
FROM 01.12.2020 TO 21.12.2020

Sl.No.	EMP. NO	NAME OF THE OFFICIAL	RANK	OFFICE IN WHICH WORKING	STATION	MOB. NO.	EMAIL ID
1	186871	BOMMISETTI S K SHAILENDRA KUMAR	STA	ADCIT(ReAC)(AU)-1(3), VISAKHAPATNAM	RAJAHMUNDRY	9490888389	S.BOMMISETTI@INCOMETAX.GOV.IN
2	182187	DEEPIYOTI PAL	STA	ADCIT(ReAC)(AU)-1(2), VISAKHAPATNAM	VISAKHAPATNAM	7044326291	DEEPIYOTI.PAL@INCOMETAX.GOV.IN
3	178843	GAUTAM MOHAPATRA	STA	ITO (EXEMPTIONS), VISAKHAPATNAM	VISAKHAPATNAM	8280775006	GAUTAM.M@INCOMETAX.GOV.IN
4	178850	HIMANSHU KUMAR(12.03.1990)	STA	ADCIT, TDS RNG, VISAKHAPATNAM	VISAKHAPATNAM	7901599631	HIMANSHU.KUMAR5@INCOMETAX.GOV.IN
5	174629	MD SAJID ANSARI	STA	ADCIT, RNG-2, VISAKHAPATNAM	VISAKHAPATNAM	7901599590	M.S.ANSARI@INCOMETAX. GOV.IN
6	118301	NAGESWARA RAO K	STA	IT OFFICE, ELURU	ELURU	8985971417	N.RAO.K@INCOMETAX.GOV.IN
7	181728	NIDDANA UMA MAHESWARA RAO	STA	CIT(DR), ITAT, VISAKHAPATNAM	VISAKHAPATNAM	9121097443	UMA.NIDDANA@GMAIL.COM
8	178425	RISHIKESH T	STA	ITO (EXEMPTIONS), RAJAHMUNDRY	RAJAHMUNDRY	7901599611	
9	178087	SATYANARAYANA BOLLA	STA	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	7901599749	
10	118222	SRINIVASA RAO K(20.05.1972)	STA	ITO (TDS), ELURU	ELURU	8985971662	SRINIVASA.R.KHAMBHAM@INCOMETAX.GOV.IN
11	178846	SURYA PRAKASH	STA	ADCIT, RNG-2, VISAKHAPATNAM	VISAKHAPATNAM	9534216307	SURYA.PRAKASH@INCOMETAX.GOV.IN


19/11/2020

B. SRINIVASA RAO, I.T.S.
Deputy Commissioner of Income Tax
(General) / (H. Office) / (J. Office)
Income Tax
Mumbai
S.No. 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
S.No. 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100